

MEMORANDUM FOR: ACL

Declass Review by  
NIMA/DOD

Art,

[ ] has reviewed the attached and feels that it does not apply to NPIC and that furthermore, we are better off out of this exercise. It is directed primarily at OER, OSR, and OCI. You will note that there is no one listed on the attached page as "liaison at NPIC."

I believe we should touch base with [ ] in the DDI office to tell him that we don't feel that we are involved, and to ensure that we are officially excused from this exercise.

If you would like, I will make the call.

AEM

Please do  
check my notes  
on block book

AI  
S/ODIRU

1/14/70  
(DATE)

MEMORANDUM FOR: John *[Signature]* *[Signature]*

You indicated earlier that we are  
well enough out of this action.  
(I agree).

It would appear that we should  
touch base with  to insure  
that we are officially excused and  
to inform Ant of our actions.

Do you want to pick up on  
this one? If not, I'll be glad to.  
*[Signature]* *[Signature]*

(DATE)

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*File: Reports: 1*

9 JAN 1970

MEMORANDUM FOR: Members of the Intelligence Directorate  
Production Council

SUBJECT : Additional Review of Proposed  
Intelligence Directorate Research  
Program

1. The attached memorandum, "Reporting and Review of Research Activity in the Intelligence Directorate", has been revised to reflect points raised at our 19 December discussion. Please communicate any comments you have on it to the ODDI [ ] by 16 January.

2. In addition, please notify [ ] of any changes in the attached listing of individuals responsible for liaison on the research program.

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[ ]  
Acting Deputy Director for Intelligence

Attachments:

- A. Reporting and Review of Research Activity in the Intelligence Directorate
- B. Office Liaison Contacts for Directorate Research Program

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Distribution for memorandum to Members of the Intelligence Directorate Production Council, Subject: Additional Review of Proposed Intelligence Directorate Research Program

X1 DDI: [ ] npo (9 Jan 70)

Distribution:

ADDI

D/OCI

D/OER

D/OSR

D/OBGI

D/CRS

X1 [ ]

C/SRS

D/NPIC

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Attachment A

MEMORANDUM

SUBJECT: Reporting and Review of Research Activity  
in the Intelligence Directorate

1. The DDI is instituting a program to monitor research in the Directorate on a more systematic basis.

The purposes of this program are:

- a. to permit centralized review of research by appropriate officers in the Intelligence Directorate.
- b. to provide a consolidated record of research activity in process.

2. For this purpose, the scope of research activities will be defined broadly to include projects and activities of more than one month's duration designed to obtain a better understanding of a situation, to develop or compile information for future use, or to provide a thorough exposition of a subject. The research program will not encompass the daily process of research that analysts conduct as part of their general assigned responsibilities, or include short-term projects which will continue to be monitored by daily DDI-production office contacts and by

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weekly Office and monthly Directorate production reports.

3. One of the primary objectives of the research program is to identify and encourage exploratory and background research as well as that focused on producing for publication. This type of research is essential if the Directorate is to fulfill its responsibilities. Office research programs should therefore include informal or less structured research activities designed to accumulate information for future reference as well as exploratory projects designed to establish the need for additional research or the desirability of formal publication. Office research programs should also identify research utilizing or developing new methodological or technological approaches to existing problems, as well as analyst-initiated or proposed projects fitting the above criteria.

4. Office research programs should also include research activity aimed at producing finished intelligence, including Intelligence Reports, Intelligence Memorandums, Research Aids, Handbooks, CIWR Special Reports, and NIE contributions. Office research programs should include NIS contributions, but not finished NIS publications which are already appropriately monitored. They should

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also include externally requested research, including that responding to Directorate or Agency components, other agencies, and the NSC system.

5. Office research programs should be submitted to the O/DDI in two copies on a quarterly basis. The first submission should be made by 15 March 1970. Subsequent office submissions should be made quarterly, on the 15th of June, September, December, and March.

6. Office research programs should include projects underway or likely to be initiated within three months. Detail and description should be held to the minimum needed for explanation of the project. Individual listings should indicate the project's title or subject, requester, nature, and scope. Listings should indicate whether the project is for exploratory/background purposes or if it aimed at publication. If of the latter type, its planned publication format should be indicated. The principal analyst(s) involved should be identified and the status of the project, if appropriate, should be indicated. In order to obtain a rough estimate of the resources devoted to individual projects, listings should include one of the following appropriate indicators:

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Indicator	Meaning
A	1-3 man months
B	4-6 man months
C	7-12 man months
D	over 12 man months


Research programs should also list projects completed or terminated since submission of the previous research program, identifying the publication format or explaining the reason for termination. Research programs should be organized on a geographic basis similar to that used in the monthly DDI production report. Functional and other studies should be listed under "General". In preparing research listings, the attached illustrative format should be employed.

7. Office research programs will be compiled into a composite, quarterly Directorate research program. The DDI will chair a meeting of office chiefs to review research in process, to identify gaps and problems in Directorate research efforts, and to ensure coordination of research activity both within and outside the Directorate. The meeting will also enable the DDI and other officers to suggest research relevant to particular intelligence and policy needs.

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8. The research program is designed to complement the Directorate production reporting system. As individual research projects come within two months of publication, they should also be listed on weekly office production reports. Offices, after consultation with the ODDI, may make changes in their weekly production report to eliminate undesirable duplication.

  
Deputy Director for Intelligence

Attachment:

Illustrative DDI Research Program listings.

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Illustrative DDI Research Program Listings

<u>Project</u>	<u>Man-Month Indicator</u>	<u>Initiation and Approximate Completion Date/ Publication Plans</u>	<u>Background/Analyst</u>
An Assessment of Effectiveness of the Laos Air War (OER)	C	December 1969 April 1970 Possible Intel Report.	Assess the amount of damage inflicted on fixed target in Laos by the US bombing program during the 1969-70 dry season. <span style="border: 1px solid black; display: inline-block; width: 80px; height: 15px;"></span>
An Econometric Model of the Taiwan Economy (OER)	B	June 1969 January 1970 Experimental	Application of econometric methods to problems of a developing economy; may result in IM. <span style="border: 1px solid black; display: inline-block; width: 80px; height: 15px;"></span>

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